

AGENDA ITEM NO: 4

Report To: Health & Social Care Committee Date: 6 June 2017

Report By: Louise Long Report No: FIN/37/17/AP/FMCL

Corporate Director (Chief Officer)
Inverclyde Health & Social Care

Partnership

Alan Puckrin

Chief Financial Officer

Contact Officer: Fiona McLaren Contact No: 01475 712652

Subject: Revenue & Capital Budget Report 2016/17 – Probable Outturn as at 31

March 2017

1.0 PURPOSE

1.1 The purpose of this report is to advise the Health and Social Care Committee on the probable outturn of the Revenue and Capital budgets for 2016/17 as at 31 March 2017.

2.0 SUMMARY

- 2.1 The Social Work revised budget is £48.408 million with a projected underspend of £277,000, which is an increase in the underspend of £153,000 since period 9. The main elements of the underspend, most of which have been previously reported, are:
 - Vacancies in internal homecare of £233.000.
 - Vacancies and turnover in other services of £242,000.
 - Additional one off income received within Residential & Nursing of £157,000,
 - Projected underspend on Homecare of £62,000,
 - Projected underspends within Children & Families on kinship (£40,000) and Children & Young People Act (£46,000).

Offset in part by:

- Residential & Nursing projected overspend of £387,000 reflecting the increased numbers
 of beds in use earlier in the year. Additional funding had been identified during the year to
 offset this overspend but that has been removed at the year end in view of the overall
 underspend. This is partially offset by the additional one off income of £157,000,
- A projected overspend of £214,000 in Learning Disabilities on client care packages. This is partially linked to the move to Redholm.
- 2.2 For 2016/17 the Council budget for Social Work was delegated to the Integration Joint Board (IJB). At its meeting on 26 June 2016, the IJB agreed to allocate a budget of £50,084,000 (with £48,815,000 contributed by the Council and £1,269,000 for budget pressures from the Social Care Fund operated by the IJB) to the Council and directed the Council to deliver services within the allocated budget and in line with the IJB's Strategic Plan. There have been some changes to the Council's budget relating to corporate budgets for transport and utilities.
- 2.3 The IJB provided additional budget of £1,504,000 during the year, however £177,000 of this funding was not utilised in 2016/17 and was returned to the Social Care Fund. The revised additional budget of £1,327,000 is reflected in this report.
- 2.4 It should be noted that the 2016/17 budget includes agreed savings for the year of £1,043,000.

- 2.5 The Social Work capital budget is £1,414,000, with spend to date of £1,057,000. There is projected slippage of £357,000 (25.2%) and expenditure equates to 74.8% of the revised budget.
- 2.6 At the Policy & Resources Committee on 20 September 2016 it was agreed that the Social Work Earmarked Reserves for 2016/17 totalling £2,584,000 be transferred to the IJB. Of the total, £2,437,000 was projected to be spent in 2016/17. As at 31st March, £1,930,000 spend had been incurred which is 79% of the projected 2016/17 spend. This is £507,000 (21%) behind the phased budget. An additional £241,000 has been added to the reserve to carry forward for Integrated Care Fund and Delayed Discharge projects.
- 2.7 It should be noted that the reserves reported exclude those earmarked reserves that relate to budget smoothing, namely:
 - Children's Residential Care, Adoption & Fostering.
 - Deferred Income.
- 2.8 It should be noted that this underspend will be retained by the IJB in line with the approved Funding Agreement.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the current year revenue budget and projected underspend of £277,000 for 2016/17 as at 31 March 2017
- 3.2 That the Committee note that any underspend at the year end will be retained by the IJB.
- 3.3 That the Committee note the current projected capital position and that there is a separate report on the agenda in respect of the replacement for Crosshill Children's Home.
- 3.4 That the Committee note the current Earmarked Reserves position.

Louise Long Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership

Alan Puckrin Chief Financial Officer

4.0 BACKGROUND

4.1 The purpose of the report is to advise the Committee of the current position of the 2016/17 Social Work revenue and capital budgets and to highlight the main issues contributing to the 2016/17 projected £277,000 underspend.

5.0 2016/17 CURRENT REVENUE POSITION: Projected £277,000 (0.57 %) underspend

For 2016/17 the Council budget for Social Work was delegated to the Integration Joint Board (IJB). At its meeting on 26 June 2016, the IJB agreed to delegate a budget of £50,084,000 (with £48,815,000 contributed by the Council and £1,269,000 from the Social Care Fund managed by the IJB) to the Council to be spent in line with the IJB's Strategic Plan.

The IJB provided additional budget of £1,504,000 during the year, however £177,000 of this funding was not utilised in 2016/17 and was returned to the Social Care Fund. The revised additional budget has been provided for the following:

Included in approved budget: - Homecare - Elderly pressures - Homelessness - Fostering - Adoption - Children's residential accommodation	500,000 245,000 150,000 150,000 24,000 200,000		
- Children's residential accommodation	200,000		1,269,000
Approved at IJB meeting 18 August 2016			1,200,000
- NCHC uplift	494,000		
- National Living Wage	293,000		
- Sleepovers	278,000		
- Dementia strategy	115,000		
- Section 12 payments	1,000		
 Changes to charging thresholds 	110,000		
-		1,291,000	
Approved at IJB meeting 8 November 2016	0.000		
- Mental Health Officer	8,000		
- Legal fees	100,000		
- Transport Co-ordinator	35,000		
- Equipment investment (one off)	70,000	213,000	
Total additional budget		213,000	1,504,000
rotal additional budget			1,004,000
Budget returned at year end			
- Sleepovers	(81,000)		
- Charging thresholds	(33,000)		
- Legal expenses	(20,000)		
- Mental Health Officer	(8,000)		
- Transport Co-ordinator	(35,000)		
			(177,000)
Total LIP hudget received		_	2 506 000
Total IJB budget received		_	2,596,000

5.2 Appendix 1 provides details of the movement in the budget and Appendix 2 contains details of the outturn position. The material variances are identified per service below and detailed in Appendix 3:

a. Children & Families: Projected £160,000 (1.55%) underspend

The projected underspend is £2,000 more than reported previously and comprises:

• A projected overspend on employee costs of £93,000 (a reduction of £21,000) mainly relating to residential accommodation where there is a requirement for certain staffing levels. This is a continuing pressure area which was offset in 2015/16 by a number of vacancies within Children & Families.

- A projected underspend of £46,000 on Children and Young People Act funding due to delays in projects starting this year.
- A projected underspend in kinship of £40,000 due to additional funding received for parity with foster carers.
- A projected underspend of £33,000 on respite.
- A projected underspend of £45,000 on care leavers.
- A projected underspend on payments to other bodies of £32,000 due to changes in costs,
- Additional income has been received from other local authorities for the placement of children, which has resulted in income of £42,000.

Any over/ underspends on adoption, fostering and children's external residential accommodation are transferred from/ to the Earmarked Reserve at the end of the year. These costs are not included in the above overspend. The reserve had a balance of £682,000 carried forward from 2015/16 and £133,000 of that was set aside to contribute to the additional costs for the replacement of the Neil Street Children's Home. At the year end there was a projected net underspend on fostering, adoption and children's external residential accommodation of £376,000 which has been added to the Earmarked Reserve.

b. Older People: Projected £26,000 (0.11%) underspend

The projected underspend is £37,000 less than previously reported and comprises:

- A projected underspend on employee costs of £199,000, an increase of £99,000.
 £233,000 relates to vacancies in Homecare where the movement has occurred due to a reduction in additional hours required and additional vacancies.
- A projected underspend of £62,000 on external homecare costs and domiciliary respite, a
 reduction in costs of £179,000 since last reported to Committee. The movement relates to
 changes in living wage costs which were overprojected and changes to some care
 packages,
- A projected overspend in Residential & Nursing on care home beds of £387,000 which is
 partially offset by one off income below. The overspend reflects the increased numbers of
 beds in use earlier in the year. Additional funding had been identified during the year to
 offset this overspend but that has been removed at the year end as the overspend can be
 met within the overall HSCP core budget.
- Residential & Nursing also has additional one off income received for charges of £187,000, an increase of £35,000.

c. Learning Disabilities: Projected £87,000 (1.32%) overspend

The projected overspend comprises:

- A projected underspend on employee costs of £106,000 due to vacancies.
- A projected overspend on transport costs due to additional vehicle maintenance costs...
- A projected overspend on client packages of £226,000 which is partially offset by £73,000 additional income.

d. Physical & Sensory: Projected £63,000 (2.93%) overspend

The projected overspend is £50,000 more than previously reported and relates to changes in client packages.

e. Assessment & Care Management: Projected £65,000 (4.11%) underspend

This mainly relates to a projected underspend on employee costs. There is an increase in the underspend of £42,000 since the previous report due to additional vacancies.

f. Mental Health: Projected £148,000 (11.63%) underspend

The projected underspend is £96,000 more than previously reported. This relates to a projected underspend of £37,000 on employee costs due to additional turnover savings being achieved and a projected underspend within client package costs of £85,000. There is additional spend relating to the Neil Street project which is fully funded by Health.

g. Addictions: Projected £63,000 (5.83%) underspend

The projected underspend consists of a projected underspend on employee costs due to vacancies of £28,000, a projected overspend on property costs of £6,000 and a projected

underspend on client package costs due to changes in packages of £29,000. There is a movement of £37,000 since the last report due to additional vacancies and changes in client packages.

h. Homelessness: Projected £55,000 (6.90%) overspend

There is a projected overspend on bad debt provision of £94,000 which has been calculated taking account of changes in the number of properties and the impact of Universal Credit. Every effort will be made to recover outstanding debt and no debt has been written off by this allocation. This overspend is partially offset by underspends on employee costs of £14,000 and underspends on rents of £10,000.

6.0 2016/17 CURRENT CAPITAL POSITION – (£357,000) Variance

- 6.1 The Social Work capital budget is £3,898,000 over the life of the projects with £1,057,000 spent in 2016/17, comprising:
 - £841,000 for the replacement of Neil Street Children's Home,
 - £47,000 for the replacement of Crosshill Children's Home,
 - £169,000 for the conversion costs associated with John Street, Gourock.

The costs of £225,000 associated with John St, Gourock are being met by funding from the IJB and the additional costs for Neil Street Children's Home replacement of £133,000 are being met from the Children's Residential Care, Adoption & Fostering EMR.

- 6.2 There is projected slippage in the 2016/17 budget of £357,000 (25.2%) against all projects Neil Street Children's Home replacement (£290,000 25.6%, Crosshill Children's Home (-10k -0.2%), John Street project (£56,000 24.9%). Expenditure on all capital projects to 31 March is £1,057,000 (74.8% of the approved budget). Appendix 4 details capital budgets.
- 6.3 Progress on the Neil Street Children's Home replacement is as follows:
 - Building external fabric complete with exception of sun room.
 - Road infrastructure and water supply works in progress.
 - External works in progress with road formation underway and soft landscaping to follow (progress impacted by poor ground conditions).
 - Contractor has intimated slippage to programme and has formally submitted an extension of time which is currently being evaluated.
 - The Committee is requested to note that additional funding may be required in connection with the extended contract period however this will be subject to resolution of the current extension of time claim and agreement of the final account.
 - Original programme completion date 31 March 2017. Anticipated completion July/August 2017.
 - Technical Service continue to liaise with the Client Service regarding the final programme for transfer / decant.
- 6.4 Progress on the Crosshill Children's Home is as follows:
 - Strategy involves the demolition of Crosshill upon vacant possession and construction of new Crosshill facility.
 - Design has been progressed to Concept design stage (RIBA Stage 2).
 - Public consultation has taken place with Planning application subject to approval of the Stage 2 proposals.
 - Stage 2 cost report indicates estimated project cost of £2.034m which exceeds the current budget allocation of £1.682m.
 - Technical Services are currently undertaking a review of the design proposals to provide value engineering options and address a reduction in the current budget gap.
 - It should be noted that an element of the cost is connected with site abnormals e.g. mini piling required for foundations due to poor ground conditions.
 - The previously reported programme anticipated construction October 2017 to June 2018. It should be noted that the projected delay in completion of the Neil Street replacement and the current design review process and requirement to address a budget gap on the Crosshill project will result in a delay to the programme with a construction phase now anticipated to be late 4th

Quarter 2017 and subject to consideration of the separate report for the progression of the project being presented to this Committee. It should be noted that the actual site start may also be impacted by the Christmas holiday period.

- 6.5 Progress on the John Street project is as follows:
 - Works are now complete with Housing of Multiple Occupancy certification application being progressed by the Client Service.

7.0 EARMARKED RESERVES

- 7.1 At the Policy & Resources Committee on 20 September 2016 it was agreed that the Social Work Earmarked Reserves for 2016/17 total of £2,584,000 be transferred to the IJB. Of the total, £2,437,000 was projected to be spent in 2016/17. As at 31st March 2017 £1,930,000 spend has been incurred which is 79% of the projected 2016/17 spend. This is £507,000 (21%) behind the phased budget. This is mainly due to funding being identified to address the potential overspend in HSCP which has now been contained within the service. An additional £241,000 has been added to the reserve to carry forward for Integrated Care Fund and Delayed Discharge projects. Appendix 5 details the individual Earmarked Reserves.
- 7.2 It should be noted that the reserves reported exclude those earmarked reserves that relate to budget smoothing, namely:
 - Children's Residential Care, Adoption & Fostering
 - Deferred Income.

8.0 VIREMENT

8.1 There are no virements to be authorised in this report.

9.0 OTHER FINANCIAL MATTERS

- 9.1 The Criminal Justice Service is currently funded via a specific grant from the Scottish Government, received via the Criminal Justice Authority. From 1 April 2017 this grant will be allocated directly to the Council as part of the settlement, but remain ring fenced. The methodology used to allocate the grant has also been changed and the allocation shows a grant reduction of 25% for Inverclyde over the next five years. Work has been undertaken which identifed how this will be addressed for 2017/18 and further work will be undertaken to draw up a five year plan to address the overall reduction. Updates on this work and details of the final budget allocations will be reported to this committee.
- 9.2 The living wage rate will increase to £8.45 from 1 April 2017. An uplift of 22p will be given to providers at a cost of £196,000. A report will be going to the IJB on a £15.25 minimum rate at an additional cost of £115,000. These costs will be funded by the IJB.

10.0 IMPLICATIONS

10.1 Finance

All financial implications are discussed in detail within the report above

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

10.2 **Legal**

There are no specific legal implications arising from this report.

10.3 Human Resources

There are no specific human resources implications arising from this report

10.4 Equalities

Has a	n Equal	ity Impact Assessment been carried out?
	Yes	See attached appendix
X	No	This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

10.5 Repopulation

There are no repopulation issues within this report.

11.0 CONSULTATIONS

11.1 This report has been jointly prepared by the Corporate Director (Chief Officer), Inverclyde Community Health & Care Partnership and the Chief Financial Officer.

12.0 LIST OF BACKGROUND PAPERS

12.1 There are no background papers for this report.

Social Work Budget Movement - 2016/17

Period 12: 1st April - 31 March 2017

	Approved Budget		Movements				Revised Budget		Revised Budget
Service	2016/17 £000	Inflation £000	Virement £000	Supplementary Budgets £000	IJB Funding £000	Transfers to/ (from) Earmarked Reserves £000	2016/17 £000	IJB Funding Income £000	2016/17 £000
Children & Families	10,314	0	(56)	0	436	(376)	10,318	(436)	9,882
Criminal Justice	0	0	0	0	0	0	0	0	0
Older Persons	22,033	0	61	0	1,398	0	23,492	(1,398)	22,094
Learning Disabilities	6,327	0	(60)	0	323	0	6,590	(323)	6,267
Physical & Sensory	2,062	0	(14)	5	86	0	2,139	(86)	2,053
Assessment & Care Management	1,563	0	20	0	1	0	1,585	(1)	1,584
Mental Health	1,117	0	(37)	0	189	0	1,270	(189)	1,081
Addiction / Substance Misuse	1,038	0	24	0	11	0	1,073	(11)	1,062
Homelessness	624	0	28	0	151	0	803	(151)	652
Planning, HI & Commissioning	1,730	0	(24)	1	0	0	1,707	0	1,707
Business Support	2,006	0	20	0	0	0	2,026	0	2,026
Totals	48,815	0	(37)	6	2,596	(376)	51,004	(2,596)	48,408

Supplementary Budget Detail	£000
External Resources Sensory impairment	5
Internal Resources Welfare reform	1
Savings/Reductions	

SOCIAL WORK

REVENUE BUDGET PROJECTED POSITION

Period 12: 1st April - 31 March 2017

2015/16 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2016/17 £000	Revised Budget 2016/17 £000	Projected Outturn 2016/17 £000	Projected Over/(Under) Spend £000	Percentage Variance
25,148	Employee Costs	25,693	26,069	25,595	(475)	(1.82%)
1,356	Property costs	1,170	1,159	1,195	36	3.09%
875	Supplies and Services	727	808	931	123	15.20%
473	Transport and Plant	337	380	446	65	17.18%
911	Administration Costs	667	759	868	109	14.31%
35,062	Payments to Other Bodies	35,280	35,933	36,821	887	2.47%
(14,488)	Income	(13,790)	(14,106)	(15,128)	(1,022)	7.24%
49,336	TOTAL NET EXPENDITURE	50,084	51,004	50,727	(277)	(0.54%)
	Contribution from IJB	(1,269)	(2,596)	(2,596)	0	0.00%
,	TOTAL NET EXPENDITURE including IJB contribution	48,815	48,408	48,131	(277)	(0.57%)

2015/16		Approved	Revised	Projected	Projected	Percentage
	OBJECTIVE ANALYSIS	Budget	Budget	Outturn	Over/(Under)	Variance
Actual	OBJECTIVE ANALYSIS	2016/17	2016/17	2016/17	Spend	
£000		£000	£000	£000	£000	
10,102	Children & Families	10,688	10,318	10,158	(160)	(1.55%)
-0	Criminal Justice	0	0	0	0	0.00%
22,192	Older Persons	22,778	23,492	23,465	(26)	(0.11%)
6,709	Learning Disabilities	6,327	6,590	6,677	87	1.32%
2,033	Physical & Sensory	2,062	2,139	2,202	63	2.93%
1,574	Assessment & Care Management	1,563	1,585	1,520	(65)	(4.11%)
961	Mental Health	1,117	1,270	1,122	(148)	(11.63%)
1,028	Addiction / Substance Misuse	1,038	1,073	1,010	(63)	(5.83%)
884	Homelessness	774	803	859	55	6.90%
1,755	Planning, Health Improvement & Commissioning	1,730	1,707	1,698	(10)	(0.57%)
2,097	Business Support	2,006	2,026	2,016	(10)	(0.51%)
49,336	TOTAL NET EXPENDITURE	50,084	51,004	50,727	(277)	(0.54%)
	Contribution from IJB	(1,269)	(2,596)	(2,596)	0	0.00%
49,336	TOTAL NET EXPENDITURE including IJB	48,815	48,408	48,131	(277)	(0.57%)
	contribution					

Notes:

- 1 £1.6M Criminal Justice and £0.3M Greenock Prison fully funded from external income hence nil bottom line position. 2 £9M Resource Transfer/ Delayed Discharge expenditure & income included above.

SOCIAL WORK

MATERIAL VARIANCES

Period 12: 1st April - 31 March 2017

2015/16 Actual £000	Budget Heading	Revised Budget 2016/17 £000	Proportion of budget £000	Actual to 31/08/16 £000	Projected Outturn 2016/17 £000	Projected Over/(Under) Spend £000	Percentage Variance
	Employee Costs						
5,258	Children & Families	5,377	5,377	5,471	5,471	94	1.75%
7,405	Older People	7,910	7,910	7,705	7,705	(205)	(2.59%)
12,663		13,287	13,287	13,176	13,176	(111)	(1.37%)
	Other Variances						
0	Children & Families - Kinship care	555	555	515	515	(40)	(7.21%)
45	Children & Families - C&YPA	193	193	147	147	(46)	(23.83%)
3,090	Older People - Homecare external providers	3,221	3,221	3,159	3,159	(62)	(1.92%)
12,992	Residential & Nursing purchased places	13,818	13,818	14,205	14,205	387	2.80%
(284)	Residential & Nursing income	(109)	(109)	(296)	(296)	(187)	171.56%
7,178	Learning Disabilities - client commitments on support packages	7,238	7,238	7,464	7,464	226	3.12%
2,212	Mental Health - client commitments on support packages	1,246	1,246	1,161	1,161	(85)	(6.82%)
0	Homelessness - bad debt provision	6	6	88	88	82	1366.67%
25,233		26,168	26,168	26,443	26,443	275	1.05%

APPENDIX 4

SOCIAL WORK - CAPITAL BUDGET 2016/17

Period 12: 1st April - 31 March 2017

Social Work Total	3,898	228	1,414	1,057	1,057	1,657	831	125
John Street, Gourock	225	0	225	169	169	56	0	0
Crosshill Childrens Home Replacement	1,682	0	57	47	47	760	750	125
Neil Street Childrens Home Replacement	1,991	228	1,132	841	841	841	81	0
SOCIAL WORK	£000	£000	£000	£000	£000	£000	£000	£000
<u>Project Name</u>	Est Total Cost	Actual to 31/3/16	Approved Budget 2016/17	Revised Est 2016/17	Actual to 31/03/17	Est 2017/18	<u>Est</u> 2018/19	<u>Future</u> <u>Years</u>

EARMARKED RESERVES POSITION STATEMENT HEALTH & SOCIAL CARE COMMITTEE

<u>Project</u>	Lead Officer/ Responsible Manager	Funding 2015/16	Funding	Funding		<u>Actual</u> <u>To Period 12</u> 2016/17	Projected Spend 2016/17	Amount to be Earmarked for 2017/18 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	£000	
Self Directed Support / SWIFT Finance Module	Derrick Pearce / Alan Brown	43	0	43	43	0	0	43	This supports the continuing promotion of SDS. Slippage due to 1 vacancy and various other running costs.
Growth Fund - Loan Default Write Off	Helen Watson	27		27	2	1	1	26	Loans administered on behalf of DWP by the credit union and the Council has responsibility for paying any unpaid debt. This requires to be kept until all loans are repaid and no debts exist.
Integrated Care Fund	Brian Moore	274	1131	1,405	1,309	1,143	1,143	262	The Integrated Care Fund funding has been allocated to a number of projects, including reablement, housing and third sector & community capacity projects. The total funding will change as projects move between health & council. There is slippage on projects to be carried forward to 2017/18.
Delayed Discharge	Brian Moore	430	398	828	661	334	334	494	Delayed Discharge funding has also been received and has been allocated to specific projects in the Council and Health, including overnight home support and out of hours support. There is slippage on projects to be carried forward to 2017/18.
Support all Aspects of Independent Living	Brian Moore	50		50	50	50	50	0	This is the balance of one off NHS funding for equipment which was not fully spent in 2015/16.
Veterans Officer Funding	Helen Watson	37		37	12	10	10	27	Council's contribution to a three year post hosted by East Renfrewshire Council on behalf of Inverclyde, Renfrewshire and East Renfrewshire Councils.
CJA Preparatory Work	Sharon McAlees	120		120	51	55	55	65	This reserve is for two years to cover the preparatory work required for the changes due in Criminal Justice.
Welfare Reform - CHCP	Andrina Hunter	9	306	315	305	272	272	43	New Funding of £306k was allocated from P&R Committee. The funding is being used for staff costs and projects, including IHeat, Starter Packs, ICOD and Financial Fitness.
		990	1,835	2,825	2,433	1,865	1,865	960	